

Minutes for Executive Board Meeting on October 11, 2005

Office stuff:

Ken shows proposed questionnaire for Office Space Allocations

New dates – two weeks after we send out email telling of application

James – want to give more time to groups and to us if this is 40+ questions long.

Mike's points (he has to leave): wants honesty in the answers – also, wants questions worded such that they can't know what "right" answer is. Don't want answers to be public, especially questions regarding *other* groups.

Ken's response: rationales – to what extent do we explain it in the application? Do we say "outloud" that we favor groups with more MIT students (not other), for example. Access: only MIT certificate can access information.

Commenting on other groups – not something to decide on now. (wait for appeals)

James: do we keep it private then release it later?

Mike: what if just limited to officers? (Ken: harder to do)

Nici (and James): what if let all see, but only after deadline (so no group can see the "good" answers of others and then use ones like that)

Mike had to leave early during this discussion.

Ken: motion that answers remain private until deadline, then made public after deadline. Second: 4-3-2 – FAILS

<discussion of questions on the proposed questions for office space questionnaire>

Concerns over releasing entire set of answers publicly.

Nici: can we divide up the application? Contact, current space, new space request...

Marcus: do we have a list of all offices that we can allocate?

Jen: saw them at safety walk-through, so she will check with those who accompanied her.

James: can we have a check box for each question saying "don't make this public" that they can check?

Jen: what if make them have to write two sentences why they want something kept private?

MOTION: keep all the answers private until deadline, make all answers that don't have "private" checkbox and satisfactory explanation public after the deadline. Second. 8-0-0 - PASSES

Rationale Issues (for office questions)

Ken: should we include these rationales in the survey?

Jen: we shouldn't have to state our rationale if it is in our "rules & procedures of allocating offices".

Janet: could we just make it a general philosophy statement on the official?

Will: isn't our rationale not fully defined yet? James: still open to change if we see unexpected answers coming in.

MOTION: put our philosophy regarding office space allocations on the website and/or the official announcing the application: 8-0-0. (not put on application) - PASSES

Ken will Approve the ASA-OFFICIAL when the webform is up and ready to go. -> his signal to us that the form is ready (so official does not go out before webform is over)

FYSM

Marcus: what are we charging groups that filled out only part I or I & II (not all) of FYSM form?

Jen: we had said that participation cost \$60, regardless of how much.

Let us have an announcement in an Official saying "we are taking the money", and take it from groups, even if the ones haven't said yet.

Janet has to leave meeting.

BB and other:

Person responsible on board for BB or for groups or whatever project answers emails to asa-exec regarding that project. If no answer in 2-3 days, someone else can take it.

Student Cable

MOTION: temporarily allocate former rainbow lounge on fourth floor of walker to student cable until 2005-2006 allocation: 7-0-0 PASSES

Bulletin Boards:

James: we should consider long-term ideas with this: replace with paintings, giant screens, or not reallocate so often because they don't look very good right now.

Jen: wants ASA rules put up on all boards (not on most anymore).

Ken: to fix some problems: need to protect your space and need to cover it entirely!

Ken: could we appoint a "squad" to rip things down since right now only the board has the permission to do that.

Jen: will make more copies of the rules to put up on all the boards

How are we dealing with appeals?

Ken: should we have groups ask us for appeals? So we can have numbers on 21st.

Can we put it in the next official? – but we can contact with decision after 21st.

Jen will put this in the "webform" official.

Dates for office space: (original idea)

1 month after deadline: release lists

2 weeks for appeals

2 weeks more, release decision of offices

Move during IAP

Jen: won't making the allocations take longer than making the list?

New idea:

Official goes out October 14th or earlier

Applications due Friday 28th

2 weeks to release lists – November 11th

1 week for appeals – November 18th

2-3 weeks for decisions: December 2nd-9th.

MOTION: use these new dates for Office Allocations (replaces all previous decisions):7-0-0
PASSES

Domeview:

Ken, James wants to keep them somehow

Others worried about workload

Ken: could ASA set up guidelines for them but us not run them?

James: could we make them sponsored group of ASA?

Jen: what about just a committee?

James: ask Harel and John for numbers (business plan, how long per add)